

## THE FELS ACTIVITIES GUIDE

|   | Tasks  | Person(s) Responsible   | Board Liaison<br>TBA |
|---|--|---|----------------------|
| Social Events Committee                         | Provide direction and support to others planning social events   | Nancy Monks, Phyllis Ohanian, Tina Abramowitz   | Elaine Francis       |
| Program Events Committee                        | Provide direction and support to others planning program (informational) events  | Barbara Chase, Suzanne Francis and Kay Steeves  | Elaine Francis       |
| Clubhouse Committee                             | Organization of closets, monitor supplies, clear frig of outdated food, check dishwasher, etc.   | Nancy Monks and Phyllis Ohanian   | Elaine Francis       |
| Community Clean-up                              | Spring and fall clean-up of the clubhouse and grounds (work other than contracted)   | Tina and Steve Abramowitz (need more)   | Rob Clemens          |
| Gardening Group                                 | Plan and coordinate plantings at Clubhouse and entrance.   | Sheila Steele, June Bridgewater, Meg Clemens, Patty Waldron, Michelle Ronayne, Ursula Loscocco, Tina Abramowitz | Elaine Francis       |
| Progressive Dinners                             | Follow procedures outlined in Fells Event Planning - General Tips  | Kay Steeves, Ursula Loscocco, Liz Tragash, Tina Abramowitz  | Elaine Francis       |
| Wine tastings                                   | Follow procedures outlined in Fells Event Planning - General Tips Select theme and wines and purchase. Set price for participation.  | Mattsons, Moyers and Abramowitz's   | Elaine Francis       |
| Intro to Games night                            | Chess, Mahjong, Cribbage, Bridge etc. Get people as "instructors" and schedule event.  | Liz Tragash and Suzanne Francis   | Elaine Francis       |
| Movie night                                     | Select movies and schedule clubhouse a   | Bill Loscocco, Tina Abramowitz and Liz Tragash  | Bill Loscocco        |
| Fireside Thursdays/Poolside Wednesday/Thursdays | Follow procedures outlined in Fells Event Planning - General Tips  | Moyers and Abramowitz's   | Elaine Francis       |
| Brunch (usually February)                       | Follow procedures outlined in Fells Event Planning - General Tips  | Joy Garwood<br>Elaine Francis   | Elaine Francis       |
| Summer Barbecue/Pot Luck/Other gathering        | Follow procedures outlined in Fells Event Planning - General Tips. Determine how food will be provided (e.g. pot luck, catered, etc.), decorate, set up and clean up pool area. Typically the Sunday after July 4 in the late afternoon. | Loscoccos, Nolans and Lancasters  | Bill Loscocco        |
| Book Group                                      | Send emails and post at mailboxes.   | Jo Ierardi and Kay Steeves  | Elaine Francis       |
| Craft Group                                     | Send emails and post at mailboxes.   | Michelle Ronayne  | Mike Ronayne         |
| Men's Breakfast                                 | Send emails and post at mailboxes.   | Rob Clemens   | Mike Ronayne         |
| Poker Group                                     | Send emails and post at mailboxes.   | Mike Ronayne  | Rob Clemens          |

| POSSIBLE OUTINGS  |   |                                      |                |
|---|---|--------------------------------------|----------------|
| Groups going to lunch/dinner or other events outside the neighborhood | Identify event and communicate to the community. Collect RSVPs and arrange for drivers. | Ken Bridgewater and Steve Abramowitz | Elaine Francis |
| Currier Museum Jazz Brunch  | Collect RSVPs and Schedule with museum  | Steve Abramowitz and Ken Bridgewater | Elaine Francis |
| Peterborough Players  | Select show, collect ticket \$\$ and purchase tickets. Organize drivers                 | Ken Bridgewater                      |                |
| Wright Museum   | Schedule date, collect RSVPs and organize drivers                                       | John Olexa                           |                |
| Lowell Canal Tour   | Schedule date, collect RSVPs and organize drivers. Reserve restaurant                   | Elaine Francis                       |                |
| Spring/Fall Golf Outing   | Schedule date, collect RSVPs and organize drivers                                       | Ken Bridgewater                      |                |